**Project#1: “Apprentice” Project-Cohort Branding**

EDTC 801

Professor: Dr. Zieger

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| **NAME:** | Martha Osei-Yaw |
| **CONTRIBUTION  TEAM:** | Project Manager |
| **WEBSITE**  **ADDRESS:** | http://njcuedtech20.wix.com/njcuedtech |
| **DESCRIPTION OF CONTRIBUTIONS:** | * Informally assessed the strengths of each of the members in the cohort * Offered my services as a project manager and was hired for the position * Recruited team members based on strengths and interests * Provided each of the teams with guidelines and expectations * “Checked in” regularly with each of the teams to monitor their progress |
| **STRENGTHS:** | * Provided clear goals * Supported a collaborative climate (Northouse, 2013) * Maximized time on task * Provided positive reinforcement and constructive feedback throughout the process |
| **WEAKNESSES:** | Since our cohort was just getting to know one another, finding a balance between providing the teams with autonomy and taking action as a project manager was a bit of a challenge because I didn’t want to step on anyone’s toes. In the end, I realized that we had built trust with one another and the project was a success. |